

Employment Application



Word of Life Christian Academy

3510 N. Buffalo Dr.
Las Vegas, NV 89129
Phone: (702) 645-1180
wlcalv.com

Teaching our students to Dream Big, Study Diligently, and Achieve the Impossible!

Our **mission** is to provide academic excellence in a Christian environment (Genesis 1:28) by training this generation in excellence to Dream Big, Study Diligently, and Achieve the Impossible.

Our **purpose** is to minister to the whole child; Spirit, Soul, and Body.

Our **philosophy** is to develop Christian leaders with a biblical worldview to impact and change the world with the love of Jesus Christ.

CORE VALUES

Love- "Love God with my whole heart. Love one another." Matthew 22:37-40)

Truth- "No one takes you captive through philosophy and empty deception, according to the tradition of mere men, following the elementary principles of this world, rather than following the truth- the teachings of Christ" (Colossians 2:8 AMP)

Wisdom- "In every matter of wisdom and understanding about which the king consulted them, he found them ten times better than all: (Daniel 1:20)

Service- "For I was hungry and you gave Me something to eat; I was thirsty, and you gave Me something to drink; I was a stranger and you invited Me in; I was naked and you clothed Me; I was sick and you visited Me with help and ministering care; I was in prison and you came to Me ignoring personal danger" (Matthew 25:35-36)

EXPECTED STUDENT OUTCOMES

To graduate students with a heart dedicated to love the Lord with their Spirit, Soul and Body; to filter daily decisions through a biblical worldview; to rely on God's Word; to trust Jesus as their Lord and Savior; and to ask the Holy Spirit for wisdom. We expect our student outcomes to be a movement of "**World Changer**" graduates who will lead with integrity and godly character.

The Eagle Movement distinctive:

E.A.G.L.E.S

Excel
Achieve
Godly Character
Love
Equipped
Serve

Training this generation's spirit, soul, and body.

I have read and agree to the above.

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Position Information

Position Applying for: Date of Application:

Position Desired: Full Time Part Time Summer

Salary Desired: Hours Available:

Date Available: Are you currently employed? Yes No

If yes, may we contact your current employer? Yes No

Would you be willing and able to perform all tasks required by the job for which you are applying? Yes No

If no, describe the functions that cannot be performed?

Personal Information

First Name: Last Name:

Street Address:

City, State: Zip Code:

Date of birth: / / Sex: Male Female

Email Address: Phone:

Social Security #:

Do you have a driver license? Yes No Are you over 16 years of age? Yes No

Martital Status: Married Single Divorced Seperated Widowed

Social Media Handle:

If hired, can you present evidence of your U.S. Citizenship or proof of your legal right to live and work in this country? Yes No

If employed here, do you have children that you would like to enroll? Yes No

If yes, how many? Grade level(s)?

Emergency Contact Person:

Name:

Address:

Phone #:

We are pleased you are interested in joining the staff of Word of Life Christian Academy, We will be asking you to provide us detailed information that will help us get to know you more personally. Please make sure you complete each part of this application.

Personal Background

Do you smoke or use tobacco in any form? Yes No

Date of last use:

Do you consume alcoholic beverages? Yes No

Date of last use:

If you drink, how often?

If only socially, please explain:

Do you go to bars or clubs? Yes No

If yes, please explain:

Do you gamble? Yes No

If yes, is it regularly or occasionally?

Date last gambled:

Personal References

1. _____
name relationship phone

2. _____
name relationship phone

3. _____
name relationship phone

Church Membership

To be employed at Word of Life Christian Academy, we required you to be an active member of a local church. Please initial below that you have completed and will adhere to the following which are prerequisites to employment at Word of Life Christian Academy.

_____ **Accepted Jesus Christ as your Personal Savior.**

_____ **Demonstrated your commitment by the outward expression of water baptism by immersion.**

_____ **Committed to attending services on a weekly basis.**

Leadership Requirements

While working at Word of Life Christian Academy, you will be visible and viewed as a leader. We ask that each staff member commit to certain lifestyle expectations, be in a position to minister to others, and mature as a believer effectively. At a minimum, this means you:

- **Agree to support the Tenets of Faith.**
- **Commit willingly to refrain from activities such as abusing prescription drugs, consuming alcohol, tobacco, illegal drugs, or engaging in gambling of any type.**
- **Refrain from going to bars or clubs.**
- **Attend one service a week.**
- **Do not look at pornography in any form at any time.**
- **Will not engage in any sexual acts outside of marriage (fornication, adultery, homosexual acts).**
- **If married, you are committed to a biblically based marriage (no same sex marriage.)**

Initial below:

_____ **I agree to follow the leadership requirements as outlined above.**

Christian Background

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

Yes No

How long have you known Jesus Christ as your personal Lord and Savior?

What church do you currently attend?

How long have you attended there and are you a member?

In the space provided below, please give your personal testimony:

Do you believe the Bible to be the **ONLY** inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

Yes No

Supplementary Data

If you prefer, you may discuss your answers to the following questions in person rather than answering them on this application. Answering yes, or leaving the question unanswered, may automatically disqualify you as an applicant for employment.

Have you ever been requested to resign from a position or been reappointed?

Yes No

If yes, please explain:

.....

Do you have any physical, mental or emotional conditions that would prevent you from performing certain types of activities related to working with children?

Yes No

If yes, please explain:

.....

Have you ever been convicted of child abuse or neglect, or a crime involving actual or attempted sexual molestation of a minor?

Yes No

If yes, please explain:

.....

Have you ever been convicted of a crime, misdemeanor, or violation of any federal, state, or local statutes/ordinances, excluding traffic violations?

Yes No

If yes, please explain:

.....

We have a deep commitment to protect our children, volunteers and those associated with this ministry. In today's fragmented and litigious society it is necessary and wise that we ask all prospective employees to please help us by answering these questions and signing this form. Your responses are kept confidential. These questions are required due to legal/judicial precedent in actions taken against churches where liabilities were determined due to incomplete screening of employees and volunteers.

Have you ever engaged in any child abuse or a crime involving actual or attempted sexual molestation of a minor? Yes No

If yes, please explain: _____

Were you a victim of child abuse or molestation as a minor? Yes No

(Note: Answering "yes" to this question will not necessarily disqualify you from being employed by Word of Life Christian Academy. If you would like to discuss your answer to this question with a member of the Pastoral Staff, we will arrange it. When making an appointment for this purpose, you may state it's regarding your application for employment.

Have you engaged in any sexual acts outside of marriage? (fornication, adultery, homosexual acts) during the last 6 months? Yes No

If yes, please explain: _____

If yes, last encounter: _____

Are you taking, or have you taken in the past 6 months, any drugs for purposes other than medical? Yes No

If yes, what and how many? _____

Do you look, or have you looked in the past 6 months, at pornography in any form? Yes No

If yes, what and how recently? _____

Education, Skills, Special Training

High School:

City/State: Did you graduate? Yes No

College/University:

City/State: Did you graduate? Yes No

Degree: Years completed:

Other formal training and Certifications:

Course of Study:

Degree/Certificate/Other:

Licensing Body: When/Where?

Specialized Skills:

Specialized Skills:

Any other experience, training, qualifications, or skills: Please describe:

Are you a veteran? Rank & Type of Service:

Training & Experience Received:

Employment Information

Please list all employment history for the past 10 years in consecutive order starting with the most current employer. Include all periods of unemployment. This information is subject to verification through pay stubs, tax documents, or verification of employment.

Employer Name:	<input type="text"/>	Type of Business:	<input type="text"/>
Salary (monthly or hourly):	<input type="text"/>	Phone Number:	<input type="text"/>
Address, City, State: <input type="text"/>			
Title and Position Dues:	<input type="text"/>	Eligible for rehire?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Reason for leaving? <input type="text"/>			
Supervisor Name & Title: <input type="text"/>			

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Address, City, State: <input type="text"/>			
Title and Position Dues:	<input type="text"/>	Eligible for rehire?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Reason for leaving? <input type="text"/>			
Supervisor Name & Title: <input type="text"/>			

Employment Disclosure

This school does not discriminate in hiring or employment on the basis of race, color, national origin, gender, ancestry, or age. No question on this application is intended to secure information to be used for such discrimination.

The application will be given every consideration but its receipt does not imply that the applicant is employed.

In processing this employment application, the school may request that an investigative consumer report be prepared, which may include information as to your character, general reputation, criminal convictions, personal characteristics, and mode of living. You have the right to request that the school completely and accurately disclose to you the nature and scope of the investigation requested. Such a request must be made in writing to the Administrator of the school within a reasonable time after you have completed this application.

I hereby acknowledge that I have read the foregoing disclosure and understand the same.

Signature _____ **Date** _____

Unemployment Compensation Statement

Word of Life Christian Academy is exempt under the provisions of federal and state law from coverage. Accordingly, employees at Word of Life Christian Academy are not entitled under present law to Unemployment benefits by reason of their employment with Word of Life Christian Academy except in the event of special legislation by state legislature or the Congress of the United States.

I hereby acknowledge that I have read the foregoing disclosure and understand the same.

Signature _____ **Date** _____

Word of Life Christian Academy is an Equal Employment Opportunity Employer. Our employment policies are non-discriminatory regarding age, sex, color, race, national origin, or disability status for qualified applicants. We are exempt from the Title VII requirements as it pertains to our religious beliefs and tenants.